

**Colome City Council  
Regular Meeting Minutes  
November 5<sup>th</sup>, 2024**

Mayor Kelly Leighton called the meeting of the Colome City Council to order at 6:58 pm at the Colome City Hall. Council members present were Dougherty, Duffy, Heese, Hill, and Nelsen. Kutz was absent. Also, present were Utility Manager Casey Harter, Finance Officer Bobbi Harter, Attorney Alvin Pahlke, Accountant Dan DeSmet. The visitors were Bill Heese and Kevin Wagner. The meeting was opened with the Pledge of Allegiance.

**SET A PUBLIC HEARING FOR LIQUOR LICENSE TRANSFERS ON NOVEMBER 15<sup>th</sup>, 2024-** Motion by Dougherty Second by Heese to approve the Public Hearing for the Liquor License Transfers for November 15<sup>th</sup>, 2024, at 7:00pm. all ayes motion carried 5-0.

**DECEMBERS REGULAR MEETING DATE CHANGE-** Motion by Heese Seconded by Nelsen to change the December regular meeting date from December 3<sup>rd</sup> to December 10<sup>th</sup> at 7:00pm and hold the end of the year meeting on December 30<sup>th</sup> at 7:00pm. all ayes motion carried 5-0.

**AGENDA CORRECTIONS/ADDITIONS/APPROVAL-** Motion by Dougherty second by Heese to add Ordinance 2020-101 "Recreational Vehicle, Travel Trailer, Motorhome or Converted Housecar/bus ordinance" to 14.g and approve the rest of the agenda as written; all ayes motion carried 5-0.

**PUBLIC FORUM/ VISITORS (5-min time limit)** *A time for the members of the public to discuss or express concerns to the council on any issue NOT on the agenda.* Items will be considered but no action will be taken at this time *per State Statue*

Kevin Wagner discussed the matter of discharging his sump pump into the city's sewer system in the winter months.

Kevin Wagner left meeting at 7:14pm

**APPROVAL OF MINUTES-** Motion by Heese seconded by Duffy to Approve Regular Minutes from October 7<sup>th</sup>, 2024, all ayes motion carried 5-0.

**FINANCIAL REPORT-** Accountant Dan DeSmet discussed October financials with the council.

David Baker entered the meeting at 7:18pm

Motion by Hill Seconded by Nelsen to write all Delinquent accounts off the books and contact AAA Collections Inc for more information.

**CLAIMS PAYABLE**

Motion by Duffy second by Dougherty to pay October Claims, all ayes motion carried 5-0.

South Dakota 811, Locates \$10.50; Hawkins, Chlorine Bottle Rent \$20.00; Winner Advocate, Publications \$106.22; Platte Implement Co., Skid Steer Parts \$350.53; Public Health Lab, Water Testing \$15.00; Core and Main, Water Supplies Inventory \$1723.25; First Bank & Trust, Office

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Supplies, Cameras Annual Fee, Hotel \$1834.34; Mr. Automotive, Pickup Material \$137.64; Heartland Waste Management, October Sanitation \$4284.00; Creative Display Inc. Main Street Decoration \$231.05; American Legal Publishing, 2024 Updates \$310.00; Flying D Convenience Store, fuel \$201.27; GF. Buches Co., Shop wells and water supplies \$196.47; Rosebud Electric, electricity \$941.54; Golden west, Internet \$164.65; Employee, September Payroll \$6190.01; Cybertek, micro 365 and backup \$29.90.

## **Department Reports**

The Utility manager Casey Harter gave his report.

The Law/code Enforcement Officer David Baker gave his report

Finance Officer Bobbi Harter gave her report and reminding council that both offices will be closed Monday November 11<sup>th</sup> in observance of Veterans Day.

## **No Committee Reports**

### **Old Business**

*Second reading for passage and approval of Ordinance 2024-7 Supplemental Appropriation-* Motion by Dougherty Second by Heese to approve the Second reading for passage and approval of Ordinance 2024-7 Supplemental Appropriation. roll call Dougherty aye, Duffy aye, Heese aye, Hill aye, and Nelsen aye, motion carried 5-0.

*Motion to Sell property- Parcel 50.20.20.10* Motion by Hill seconded by Nelsen to publish in the Winner Advocate for Two (2) consecutive weeks the Notice of sale of surplus property by the city of Colome, roll call Dougherty aye, Duffy aye, Heese aye, Hill aye, and Nelsen aye, motion carried 5-0.

### **Building Permits**

Motion by Dougherty seconded by Hill to approve Bill Heese's building permit 2024.12 House to be moved over new basement and retaining wall. Heese abstained do to conflict of interest, Dougherty aye, Duffy aye, Hill aye, and Nelsen aye motion carried 4-0

Motion by Hill Seconded by Dougherty to approve Tri-City Signs building permit 2024.13 Raceway Mounted CL Display for Yellow Lab with logo. All Ayes motion carried 5-0

Motion by Hill Seconded by Nelsen to approve that building permit 2024.01 Transfer of name from Richard Papousek to Paul Dansman. All Ayes motion carried 5-0

### **New Business**

*First Reading of Ordinance No 2024-6 An Ordinance Regulating the Operation of the Water System* Motion by Heese Second by Hill to approve the first reading of Ordinance NO. 2024-6 An Ordinance Regulating the Operation of the Water System. All ayes motion carried 5-0

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*Alcohol Beverage Licenses- 2025 renewals* Motion by Hill Seconded by Dougherty to approve the American Legions Retail (on-sale) Liquor license for 2025. roll call Dougherty aye, Duffy aye, Heese aye, Hill aye, and Nelsen aye, motion carried 5-0.

*Verizon Wireless Lease Agreement* Motion by Nelsen seconded by Hill to leave the Verizon wireless lease agreement as the current agreement reads with no changes.

*Revised Employee Handbook Policy-* Motion by Dougherty Seconded by Hill to approve the 2024 revised Employee Handbook as written. All ayes motion carried 5-0

Special Alcoholic Beverage License Application- The Ordinance/ Policy Committee will meet and discuss the application bringing all discussions to the full council in Decembers regular meeting.

*2024 Special Assessments-* there was discussion on the special assessments.

*Ordinance 2020-101 "Recreational Vehicle, Travel Trailer, Motorhome or Converted Housecar/bus ordinance"*- there was discussion on revising the ordinance 2020-101. The Ordinance/ Policy Committee will meet and discuss the ordinance changes and bring all ideas to the full council in Decembers regular meeting.

**Executive Session-** None

### **Motion to Adjourn**

Motion by Hill second by Duffy to adjourn the meeting at 9:24 pm; all ayes motion carried 5-0.

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Kelly Leighton, Mayor

ATTEST:

Finance Officer, Bobbi Harter

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